

# Missouri Universal Service Board

## Minutes of Meeting

Thursday, May 23, 2002

3:00 p.m.

Missouri Public Service Commission

PSC Agenda Room, 9<sup>th</sup> Floor

Governor Office Building

200 Madison Street

Jefferson City, Missouri

Those present at the meeting were: John Coffman (JC), Steve Gaw (SG), Bryan Forbis (BF), Kelvin Simmons (KS), Connie Murray (CM), Sheila Lumpe (SL), various staff members of PSC and OPC and members of the public.

J C	S G	B F	K S	C M	S L
Y	Y	A	Y	Y	Y
Y	Y	Y	Y	Y	Y

Chair John Coffman called meeting to order at 3:05 p.m.

### 1 Approval of Minutes of Last Agenda Meeting

Motion for approval by Commissioner Lumpe of the Minutes from April 12, 2002.  
Seconded by Vice Chair Gaw. The minutes were approved by unanimous vote.

### 2. By-Law Changes

Commissioner Lumpe presented the proposed changes as prepared by Dan Joyce.  
Commissioner Lumpe moved and Commissioner Simmons seconded approval of the changes. The changes were approved by unanimous vote.

### 3 Review of Draft IFB

Chair Coffman noted that any vote today would be to approve the draft IFB and not to start the process by issuing a final IFB.

Commissioner Simmons addressed the consideration of adding women and minority businesses as an emphasis. Chair Coffman stated that section 7C, Terms and Conditions, references this issue.

Commissioner Simmons requested consideration of incorporating the language of Executive Orders 94-03 and 98-21 to the IFB. Issue to be discussed before the Board at a future meeting.

Discussion of a pre-IFB conference and next step with the IFB document - Staff will contact the Office of Administration (OA) for assistance in scheduling the conference. David Meyer stated they planned to send the IFB draft to the list of interested parties developed five years ago, adding any new ones received in the interim. Pre-IFB conference suggestions would also be used to support a final review – re. efficiencies, practical aspects, etc. OPC anticipates that the industry may comment on the IFB as well. OPC suggested sending the IFB to those who administer universal service funds in other states. Vice Chair Gaw suggested asking the Treasurer's office for publications.

J C	S G	B F	K S	C M	S L
Y	Y	Y	Y	Y	Y

Vice Chair Gaw moved and Commissioner Lumpe seconded to approve the draft for purposes of facilitating OA's help with and scheduling of a pre-IFB meeting. OPC said the letter to announce the conference should support participation by women and minority vendors.


Dan Joyce was asked to provide an update concerning contacts with the Department of Social Services for the next meeting.

Commissioner Lumpe requested requiring potential bidders to acknowledge any work they may do for telecommunications companies. Chair Coffman read the rule and it was determined to be explicit enough.

The Board reached agreement on the draft IFB and discussed that informal meetings with potential bidders should commence. The Commission members of the Board informed the staff of the PSC that they (staff) are to be available to help with the process.

Meeting was adjourned at 3:34 p.m.

  
Chairman

  
Date Approved